

## Research & Development Sales/Use Tax Exemption Form

Document Reference Number (purchase requisition/order, invoice, if applicable): \_\_\_\_\_

Index to be charged: \_\_\_\_\_

Location of equipment (building, room number): \_\_\_\_\_

Describe purchase and R&D activity for which the equipment will be used (attach documentation if not enough space provided): \_\_\_\_\_

---

---

---

---

---

To qualify for the sales tax exemption, the following questions **MUST** all be answered **YES**.  
(Check answer)

1. More than **50%** of total use will be directly for research and development?

\_\_\_ YES \_\_\_ NO

(If the answer is NO, STOP HERE, the purchase does NOT qualify for exemption)

2. The equipment/machine meets the description of SC Code of Laws 12-36-2120(56) below?

\_\_\_ YES \_\_\_ NO

(If the answer is NO, STOP HERE, the purchase does NOT qualify for exemption)

3. Will the machine be used in the experimental or laboratory sense to create (select one)?

- a. \_\_\_ A new product
- b. \_\_\_ A new use for an existing product, or
- c. \_\_\_ A new technique or process

(If not, this purchase does NOT qualify for exemption)

For the purpose of S.C. Code of Laws 12-36-2120(56) below, will the machine be used primarily for administrative and teaching purpose (more than 50%)?

\_\_\_ YES \_\_\_ NO

**S.C. Code of Laws 12-36-2120(56): Machines used in research and development. “Machines” includes, machines and parts of machines, attachments, and replacements which are used or manufactured for use on or in the operation of the machines, which are necessary to the operation of the machines, and which are customarily used in that way. “Machines used in research and development” means machines used directly and primarily in research and development, in the experimental or laboratory sense, of new products, new uses for existing products, or improvement of existing products.**

By signing below, the purchaser, the department chair, and dean attest to the authenticity of the above statement(s). In the event the South Carolina Department of Revenue determines, at a later date, that the machine does not qualify for the tax exemption in accordance with S.C. code of laws 12-36-2120(56), the department shall be liable for any tax, penalty and interest as determined by the audit finding(s).

I hereby certify that I have answered the questions accurately.

|                                 |           |               |
|---------------------------------|-----------|---------------|
| _____                           | _____     | _____         |
| Name of <b>Purchaser/PI</b>     | Signature | Email address |
| _____                           | _____     | _____         |
| Name of <b>Department Chair</b> | Signature | Date          |
| _____                           | _____     | _____         |
| Name of <b>Dean</b>             | Signature | Date          |

**Completed forms should be submitted to Accounts Payable in the Controller’s Office.**