

Monthly Finance closing schedule - Fiscal year 2019

Month	External due date - A	Monthly closing date - B
July 31, 2018	Monday, July 30, 2018	Thursday, August 02, 2018
August 31, 2018	Thursday, August 30, 2018	Tuesday, September 04, 2018
September 30, 2018	Thursday, September 27, 2018	Tuesday, October 02, 2018
October 31, 2018	Tuesday, October 30, 2018	Friday, November 02, 2018
November 30, 2018	Thursday, November 29, 2018	Tuesday, December 04, 2018
December 31, 2018	Thursday, December 20, 2018	Thursday, January 03, 2019
January 31, 2019	Wednesday, January 30, 2019	Monday, February 04, 2019
February 28, 2019	Wednesday, February 27, 2019	Monday, March 04, 2019
March 31, 2019	Thursday, March 28, 2019	Tuesday, April 02, 2019
April 30, 2019	Monday, April 29, 2019	Thursday, May 02, 2019
May 31, 2019	Thursday, May 30, 2019	Tuesday, June 04, 2019
June 30, 2019	TBD	TBD

A - Documents (IDT's, Invoices, Travel reimbursements, etc.) due to Controller's Office by close of business.

B - Month to be closed in Banner, by end of day.

NOTE: IDT's, Invoices, Travel reimbursements, etc. received in the Controller's Office after the External due date will be processed in the following month, except at year-end, which will follow the annual year-end closing schedule, and will be announced closer to year-end.