

Monthly Finance closing schedule - Fiscal year 2023

Month	External due date - A	Monthly closing date - B
July 31, 2022	Thursday, July 28, 2022	Wednesday, August 03, 2022
August 31, 2022	Tuesday, August 30, 2022	Friday, September 02, 2022
September 30, 2022	Thursday, September 29, 2022	Tuesday, October 04, 2022
October 31, 2022	Friday, October 28, 2022	Wednesday, November 02, 2022
November 30, 2022	Tuesday, November 29, 2022	Friday, December 02, 2022
December 31, 2022	Wednesday, December 21, 2022	Thursday, January 05, 2023
January 31, 2023	Monday, January 30, 2023	Thursday, February 02, 2023
February 28, 2023	Monday, February 27, 2023	Thursday, March 02, 2023
March 31, 2023	Thursday, March 30, 2023	Tuesday, April 04, 2023
April 30, 2023	Thursday, April 27, 2023	Tuesday, May 02, 2023
May 31, 2023	Tuesday, May 30, 2023	Friday, June 02, 2023
June 30, 2023	TBD	TBD

A - Documents (IDT's, Invoices, Travel reimbursements, etc.) due to Controller's Office by close of business.

B - Month to be closed in Banner, by end of day.

NOTE: IDT's, Invoices, Travel reimbursements, etc. received in the Controller's Office after the External due date will be processed in the following month, except at year-end, which will follow the annual year-end closing schedule, and will be announced closer to year-end.